Appendix 1 – Proposed Delegations

Stage / activity approval is needed for	Regulation	What documents are required at this stage?	Propose to delegate this decision?	Decision / Delegation / Note	Chief Executive delegating to who
Publication of the initial/first timetable		Timetable	No. Covered by recommendation 1 of this report	Decision	Not applicable
Publication of subsequent timetable updates		Timetable	Yes	Delegation	Assistant Director of Planning & Development
Issuing the notice of intention to commence minerals and waste plan document preparation	Reg.44	Notice of intention to commence	No. Covered by recommendation 1 of this report	Decision	Not applicable
Decision to publish the scoping consultation and any decisions necessary to facilitate that including approving the content of that consultation and the date it will be published	Reg.45	Consultation documents	Yes	Delegation	Assistant Director of Planning & Development
Gateway 1: (responsibility for preparation and publication of the self-assessment summary, including approval of the self-assessment of readiness for minerals and waste plan document)	Reg.46	Self-assessment Summary	Yes	Delegation	Assistant Director of Planning & Development

Stage / activity approval is needed for	Regulation	What documents are required at this stage?	Propose to delegate this decision?	Decision / Delegation / Note	Chief Executive delegating to who
Publishing the summary of responses to the scoping consultation	Reg.47	Summary of scoping consultation	Yes	Delegation	Assistant Director of Planning & Development
Publishing the consultation on proposed minerals and waste plan document content and evidence	Reg.48	Consultation documents SEA scoping	Yes	Delegation	Assistant Director of Planning & Development
Publishing the summary of consultation on proposed minerals and waste plan document content and evidence	Reg.49	Summary of consultation	Yes	Delegation	Assistant Director of Planning & Development
Agree preparation of Policies Map	Reg. 50	Map of proposed minerals and waste plan policies	Yes	Delegation	Assistant Director of Planning & Development
Gateway 2: Submission of the material for advice	Reg.51	Documents to be submitted to the gateway assessor, including: • Cover letter with summary, issues and list of supporting documents. • Timetable • Project Initiation Document (PID)	Yes	Delegation	Assistant Director of Planning & Development

Stage / activity approval is needed for	Regulation	What documents are required at this stage?	Propose to delegate this decision?	Decision / Delegation / Note	Chief Executive delegating to who
		• Draft Statement of compliance • Draft Statement of Soundness			
Publishing the consultation on the proposed minerals and waste plan document	Reg.52	Consultation documents	Yes	Delegation	Assistant Director of Planning & Development
Publishing the summary of consultation on the proposed minerals and waste plan document	Reg.55	Summary of consultation	Yes	Delegation	Assistant Director of Planning & Development
Gateway 3: Submission of the material for the prescribed requirements assessment (and repeat of Gateway 3 if required)	Reg.56 (Reg.58)	Documents as set out in reg. 57 “prescribed requirements”	No. Full Council decision	Note	Not Applicable
Submission of documents to Secretary of State	Reg.59	• Policies map • Gateway 3 completion statement • Summary of consultation • Representations • A statement of compliance • A statement of soundness	No. Full Council decision	Note	Not Applicable

Stage / activity approval is needed for	Regulation	What documents are required at this stage?	Propose to delegate this decision?	Decision / Delegation / Note	Chief Executive delegating to who
		• An environmental report • If applicable, a statement setting out why the plan is unlikely to have significant environmental effects • Supporting documents			
Publishing the recommendations and reasons of the examiner	Reg.62	Recommendations and reasons of the examiner	No approval needed	Note	Not Applicable
Adoption of a minerals and waste plan document	Reg.64	• The minerals and waste plan • Adoption Statement	No. Full Council decision	Note	Not Applicable